

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, January 25, 2021, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m.; roll call was taken by Nancy Haga.

Member(s) Present:

Mary Barker (on phone), Michael Gallagher (on phone), Clinton Galloway (via Zoom), Nancy Haga, Deborah McPeek-McFadden (on phone), Susan Meagher (on phone), Gretchen Nyland (on phone), Nancy Patera (on phone), Linda Purcey, Georgia Sharp (on phone)

Member(s) Absent:

Ron Thomas (excused)

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Melissa McKinstry

Staff Present:

Brenda Charles, Nathan Derusha, Julie Dowling (Zoom), Teresa Martin, Jodi Mohr (on phone), Jennie Morgan, Susan Richards (Zoom), Melissa Salazar, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Melissa Salazar introduced herself as new clerical support staff working in the Portland office. She started employment in October.

4. December 14, 2020 Board Meeting Minutes

MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the minutes of the December 14, 2020 Board meeting as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp - aye

MOTION CARRIED unanimously.

5. Acceptance of Agenda

MOVED by Susan Meagher and SUPPORTED by Nancy Haga to accept the agenda as amended adding Portland office space lease as item 7a.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp - aye

MOTION CARRIED unanimously.

6. Financial Statements – December 2020

CFO Nathan Derusha presented and reviewed the December 2020 financial statements.

7. Pending Contracts – January 2021

MOVED by Susan Meagher and SUPPORTED by Gretchen Nyland to approve the pending contracts for January 2021 as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp - aye

MOTION CARRIED unanimously.

7a. Portland Office Space Lease

MOVED by Nancy Patera and SUPPORTED by Susan Meagher to approve the Portland office space lease for one year at the current rate of \$1,550/month which includes taxes, insurance, and utilities effective February 2021.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp - aye

MOTION CARRIED unanimously.

8. Policy Review

MOVED by Susan Meagher and SUPPORTED by Nancy Haga to approve F-235 Security and Control; F-238 Allowable Costs; G-220 Organization and Strategic Planning; G-410 Emergent Business; G-500 Quality Improvement; HR-532 PTO and Holiday Pay; RR-126 Treatment by Spiritual Means; RR-127 Fingerprinting, Photographing, Audio-Recording, Video-Recording, and Use of One-Way Glass; and RR-128 Restraint and Seclusion as presented and Policies C-311 Recovery and Self Determination; C-319 Utilization Management; G-400 Policies, Procedures and Standard Operating Practices as amended.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp - aye

MOTION CARRIED unanimously.

9. Recipient Rights 2020 Annual Report

Recipient Rights Officer Jennie Morgan presented part of the annual report. Due to technical difficulties of viewing information on the screen, she will give her final presentation at next month's board meeting.

10. Quality Improvement

QI/Compliance Officer Susan Richards reviewed the Strategic Plan Benchmark – Person Served First Organization and Public Policy. There was discussion about adding MSU Extension and NAMI information as additional resources on the agency Facebook page and also being interviewed at WION radio for marketing/promotion of events. Susan informed members that the state stakeholder meeting is in April; information will be included in next month's packet. She also referenced the agency's website and Facebook links are listed on the wrap-up questionnaire response as requested; a listing of all AFC homes will be in February's meeting packet.

11. Mid-State Health Network Affiliation Report

Gretchen Nyland reported that MSHN has discussed using PA2 funds as fail safe for SUD block grant funding decreases, if necessary. MSHN has reviewed the status of the \$2/hour direct care staff premium pay and discussed making that increase a permanent hourly rate.

12. CMHA Report

There was no report given.

13. CEO Report

CEO Kerry Possehn informed the Board of MDHHS Director Gordon's abrupt resignation on Friday and follow-up discussion among MSHN CEOs. She provided an update regarding the CMH system re-design. CEO Possehn reported that about 70% employees have received the COVID vaccination and are scheduled for the second injection. She also informed the Board that the movie "Coming Up for Air" was recently provided to the public through a link for viewing and a discussion after with the producer Roger Rappaport via Zoom. And, published in the Daily News next week will be a resource guide which will include information from The Right Door and Montcalm Care Network.

14 Other

Susan Meagher wished Deborah McPeek-McFadden a “Happy Birthday” on Tuesday.

15. Board Meeting Wrap-Up December 2020 Review

Board meeting wrap-up questionnaire responses from December 2020 were included in the packet for review.

16. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

17. Adjournment

MOVED by Nancy Haga and SUPPORTED by Gretchen Nyland to adjourn the meeting at 5:16 p.m. MOTION CARRIED unanimously.

Minutes submitted by Jenny Scheurer