

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, November 25, 2019, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Nancy Patera called the meeting to order at 4 p.m.; roll call was taken by Linda Purcey.

Member(s) Present:

Michael Gallagher, Clinton Galloway, Nancy Haga, Melissa McKinstry, Deborah McPeek-McFadden, Susan Meagher (on phone), Gretchen Nyland, Linda Purcey, Georgia Sharp, Ron Thomas

Member(s) Absent:

Mary Barker

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Nancy Patera

Staff Present:

Laurie Davis, Nathan Derusha, Julie Dowling, Lisa Lubenow, Teresa Martin,
Amanda McPherson, Jodi Mohr, Audrey Phillips, and Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Teresa Martin introduced new employee Laurie Davis.

4. October 28 , 2019 Board Meeting Minutes

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the minutes of the October 28, 2019 Board meeting as presented. MOTION CARRIED unanimously.

5. Acceptance of Agenda

MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to accept the agenda as presented. MOTION CARRIED unanimously.

6. Financial Statements

CFO Nathan Derusha presented and reviewed the October 2019 financial statements.

7. . Pending Contracts – November 2019

MOVED by Susan Meagher and SUPPORTED by Melissa McKinstry to approve the pending contracts for November 2019 as presented. MOTION CARRIED unanimously.

8.

Policy

Review

MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to approve Policies F-222 Accounts Receivable and Delinquent; F-234 Cash Donations; F-281 Records Retention; G-320 Succession Planning; HR-511 Professional Conduct; HR-517 Agency Hours of Operation; HR-518 Media Relations Policy; and HR-533 Absence From Work as presented. MOTION DENIED.

MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to approve Policies F-222 Accounts Receivable and Delinquent; F-234 Cash Donations; F-281 Records Retention; HR-517 Agency Hours of Operation; HR-518 Media Relations; HR-533 Absence From Work as presented and G-320 Succession Planning and HR-511 Professional Conduct as amended. MOTION CARRIED unanimously.

9. G-200 Bylaws Review – 1st Reading

MOVED by Melissa McKinstry and SUPPORTED by Gretchen Nyland to approve G-200 Board Bylaws as presented. MOTION DENIED.

MOVED by Melissa McKinstry and SUPPORTED by Gretchen Nyland to approve G-200 Board Bylaws as amended. MOTION CARRIED.

10. Quality Improvement

CEO Possehn reviewed the FY 19/20 MSHN Corporate Compliance Plan. She also reviewed FY 19 Quarter 4 Outcomes.

11. Nominating Committee Appointment

Board Chairperson Patera appointed Nancy Haga, Ron Thomas, and Deborah McPeek-McFadden as members of the nominating committee.

12. Mid-State Health Network Affiliation Report

Gretchen Nyland presented MSHN report stating that River's Edge Drop-In Center has been awarded a grant, the Eaton County location of CEI CMH has closed, and MSHN is continuing to negotiate to become a service provider for department of corrections.

13. CMHAM Report

Clinton Galloway informed the Board that the CMHAM office location is changing.

14. CEO Report

CEO Kerry Possehn reviewed a handout from Robert Gordon's keynote at the CMHAM conference. She informed the Board that the State is waiting for approval to be one of the qualified states for CCBHC. CEO Possehn has been asked to serve on a Steering Committee for Jail Diversion. She discussed the Healthy Michigan plan and work requirements as well as the state contract amendment to include expanded authorization process. She informed Board that CFO Nathan Derusha will be participating in a workgroup to standardize the cost allocation process. CEO Possehn reminded Board members of the holiday luncheon on Monday, December 16 at noon with the Board meeting to follow.

15. FY 2020 Meeting Schedule

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the FY 2020 meeting schedule as presented. MOTION CARRIED.

16. Other

There was no other business discussed.

17. Board Meeting Wrap-Up October 2019 Review

Board meeting wrap-up questionnaire responses from October 2019 were included in the packet for review.

18. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

19. Adjournment

Meeting adjourned at 4:55 p.m.

Minutes submitted by Jenny Scheurer