

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, December 20, 2021, 1 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 1:03 p.m.; roll call was taken by Nancy Haga.

**Member(s) Present:**

Andrew Dinehart, Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Gretchen Nyland, Nancy Patera, Linda Purcey, Georgia Sharp

**Ex-Officio Member(s) Present:**

CEO Kerry Possehn and Board Chairperson Melissa McKinstry

**Member(s) Absent:**

Mary Barker, Ron Thomas

**Staff Present:**

Brenda Charles, Nathan Derusha, Julie Dowling, Amanda Eveleth, Nathan Gelderbloom, Kris Hamilton, Brooke Harris, Jamie Iskow, Teresa Kiser, Lisa Lubenow, Jenny Lumley, Teresa Martin, Maureen McBride, Jodi Mohr, Jennie Morgan, Susan Richards, Jenny Scheurer, Kim Smith, Liz Thelen

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

New employees Nathan Gelderbloom (IS Help Desk) and Kim Smith (Case Manager) were introduced.

4. November 15, 2021 Committee of the Whole Meeting Minutes

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the minutes of the November 15, 2021 Committee of the Whole meeting as presented.**

**Andrew Dinehart – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye**

**MOTION CARRIED unanimously.**

5. November 22, 2021 Board Meeting Minutes

**MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the minutes of the November 22, 2021 Board meeting as presented.**

**Andrew Dinehart – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye**

**MOTION CARRIED unanimously.**

6. Acceptance of Agenda

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to accept the agenda as amended adding 8a Renewal of Internet Service.**

**Andrew Dinehart – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye**

**MOTION CARRIED unanimously.**

7. Financial Statements – November 2021

CFO Nathan Derusha presented and reviewed the November 2021 financial statements.

8. Pending Contracts – December 2021

**MOVED by Nancy Patera and SUPPORTED by Gretchen Nyland to approve the pending contracts for December 2021 as presented.**

**Andrew Dinehart – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye**

**MOTION CARRIED unanimously.**

8a. Renewal of Internet Service with AT&T

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the renewal of the AT&T agreement for internet service at all three locations as presented.**

**Andrew Dinehart – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye**

**MOTION CARRIED unanimously.**

9. Policy Review

**MOVED by Nancy Patera and SUPPORTED by Gretchen Nyland to approve Policies F-224 Reimbursement for Financial Liability; F-239 Advanced Payments and Reimbursements; F-255 Procurement; G-203 Rights of the Public; G-204 Board Member Development; HR-519 Conflict of Interest; HR-523 Competency and Performance; HR-591 On-Call Crisis Emergency Coverage; RR-100 Definitions; RR-102 Recipient-Consumer Rights; RR-124 Property and Funds; and RR-125 Resident Labor as presented.**

**Andrew Dinehart – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye**

**MOTION CARRIED unanimously.**

10. G-200 Bylaws – 2<sup>nd</sup> Reading

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve G-200 Bylaws as presented.**

**Andrew Dinehart – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye**

**MOTION CARRIED unanimously.**

11. Base Wage Adjustment – Calendar Year 2022.

**MOVED by Nancy Patera and SUPPORTED by Clinton Galloway to approve a 6% base wage adjustment for calendar year 2022 effective first pay date of 2022.**

**Andrew Dinehart – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye**

**MOTION CARRIED unanimously.**

12. Election of Board Officers for 2022

**MOVED by Clinton Galloway and SUPPORTED by Nancy Haga to elect Deborah McPeek-McFadden as Board Chairperson. Nomination was called three times for the position of Board Chairperson. Nancy Haga made motion and Linda Purcey supported for a unanimous ballot.**

**Andrew Dinehart – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry –**

**aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye**

**MOTION CARRIED unanimously.**

**MOVED by Clinton Galloway and SUPPORTED by Nancy Patera to elect Melissa McKinstry as Board Vice Chairperson. Nomination was called three times for the position of Vice Chairperson. Clinton Galloway made motion and Nancy Patera supported for a unanimous ballot.**

**Andrew Dinehart – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye**

**MOTION CARRIED unanimously.**

**MOVED by Clinton Galloway and SUPPORTED by Deborah McPeek-McFadden to elect Linda Purcey as Board Secretary. Nomination was called three times for the position of Secretary. Clinton Galloway made motion and Deborah McPeek-McFadden supported for a unanimous ballot.**

**Andrew Dinehart – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye**

**MOTION CARRIED unanimously.**

13. Meeting Schedule 2022

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the 2022 meeting schedule as presented.**

**Andrew Dinehart – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye**

**MOTION CARRIED unanimously.**

14. Quality Improvement

There was no report given.

15. Mid-State Health Network Affiliation Report

There was no report given. Next meeting in January.

16. CMHA Report

There was no report given.

17. CEO Report

CEO Possehn informed the Board that she and Susan Richards will compile information from the strategic planning review and update the strategic plan. She also informed the Board that the Open Meetings Act has rescinded remote meeting attendance effective December 31, 2021; attendance must be in person. CEO Possehn discussed the Oxford School incident and informed the Board that the agency has reached out to the local schools as part of crisis response. CEO Possehn notified the Board that CMHs are seeking clarification from MDHHS regarding the mandated vaccine status. She also updated the Board on the status of the recent special assessment paid to CMHA.

18. Other

Board Chairperson Melissa McKinstry thanked the Board for her opportunity to serve as Chair for the past two years.

19. Board Meeting Wrap-Up November 2021 Review

Board meeting wrap-up questionnaire responses from November 2021 were included in the packet for review.

20. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

21. Adjournment

**MOVED by Gretchen Nyland and SUPPORTED by Nancy Haga to adjourn the meeting at 1:48 p.m.**

**MOTION CARRIED unanimously.**

*Minutes submitted by Jenny Scheurer*