

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, May 24, 2021, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m.; roll call was taken by Nancy Haga.

Member(s) Present:

Mary Barker, Michael Gallagher, Clinton Galloway (Zoom), Nancy Haga, Deborah McPeek-McFadden, Susan Meagher (phone), Gretchen Nyland, Linda Purcey, Georgia Sharp (Zoom)

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Melissa McKinstry

Members Absent:

Ron Thomas, Nancy Patera (excused)

Staff Present:

Jakki Balcer, Brenda Charles, Shelby Deane, Nathan Derusha, Julie Dowling, Amanda Eveleth, Kristi Kieu, Michaela Lewis, Jenny Lumley, Teresa Martin, Rachel Mentel, Ashley Patterson, Susan Richards, Jenny Scheurer, Derek Thocker

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

New employees – Home Based Team members Jakki Balcer, Shelby Deane, Michaela Lewis, Rachel Mentel, and Ashley Patterson were introduced as well as BCBA Derek Thocker.

4. April 19, 2021 Committee of the Whole Meeting Minutes

MOVED by Deborah McPeek-McFadden and SUPPORTED by Michael Gallagher to approve the minutes of the April 19, 2021 Committee of the Whole meeting as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Linda Purcey – aye, Georgia Sharp – aye

MOTION CARRIED unanimously.

5. April 26, 2021 Board Meeting Minutes

MOVED by Linda Purcey and SUPPORTED by Gretchen Nyland to approve the minutes of the April 26, 2021 Board meeting as amended.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Linda Purcey – aye, Georgia Sharp – aye

MOTION CARRIED unanimously.

6. Acceptance of Agenda

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to accept the agenda as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Linda Purcey – aye, Georgia Sharp – aye

MOTION CARRIED unanimously.

7. Financial Statements – April 2021

CFO Nathan Derusha presented and reviewed the April 2021 financial statements.

8. Pending Contracts – May 2021

MOVED by Deborah McPeek-McFadden and SUPPORTED by Mary Barker to approve the pending contracts for May 2021 as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Linda Purcey – aye, Georgia Sharp – aye

MOTION CARRIED unanimously.

9. Copier Lease

MOVED by Gretchen Nyland and SUPPORTED by Linda Purcey to approve the lease agreement with Xerox for seven copiers as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Linda Purcey – aye, Georgia Sharp – aye

MOTION CARRIED unanimously.

10. Water Street Residence Improvement Proposal

Discussion was held regarding the need for basement work to be completed at the Water Street Belding residence.

MOVED by Nancy Haga and SUPPORTED by Susan Meagher to approve the purchase of a water sump pump basement system from Foundation Systems of Michigan in the amount of \$21,400.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Linda Purcey – aye, Georgia Sharp – aye

MOTION CARRIED unanimously.

11. Policy Review

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve C-310 Access; C-332 Provider of Choice; F-232 Employee Expense; F-249 Credit Card; F-283 Information and Communication Systems: Acceptable Use; F-290 External Audit; RR-135 Unusual Incident Report; RR-137 Clozaril; RR-138 Consumer Advisory Council; RR-990 Stakeholder Participation; and RR-991 Consumerism as presented, and C-350 Pharmacotherapy as amended.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Linda Purcey – aye, Georgia Sharp – aye

MOTION CARRIED unanimously.

12. Quality Improvement

QI/Compliance Officer Susan Richards reviewed the '21 Corporate Compliance & Risk Management Program Plan.

13. Mid-State Health Network Affiliation Report

Board Member Gretchen Nyland reported that the MSHN Board members have spent many hours recently working on strategic planning including their goals: better health, better equity, better care, better provider systems, and better value. They have discussed meeting criteria for NCQA (National Council Quality Accreditation).

14. CMHA Report

There was no report given.

15. CEO Report

CEO Kerry Possehn informed Board members of the most recent activities related to Senator Shirkey's re-design proposal including discussion she has had with Senator Bizon. She stated she may invite Alan Bolter to one of the agency's meetings and ask county commissioners to attend rather than coordinate Mr. Bolter's schedule with the county. CEO Possehn also discussed CCBHC funding guidelines are being reviewed for the model. No set date for CCBHC has been established – October 1 vs. January 1. CEO Possehn and Chair McKinstry presented the Annual Report, which is included in the packet, to the Ionia County Board of Commissioners recently. She informed Board members of the upcoming CMHA Summer Conference which is virtual and the possibility of in-person Fall Conference.

16. Other

The United Way ALICE report was distributed and discussed. Michael Gallagher talked about his upcoming resignation from the Board and relocation to Arizona. Mary Barker inquired about the new Home-Based staff, which some are for turnover and others for a changed format for expanding services.

17. Board Meeting Wrap-Up April 2021 Review

Board meeting wrap-up questionnaire responses from April 2021 were included in the packet for review.

18. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

19. Adjournment

MOVED by Michael Gallagher and SUPPORTED by Nancy Haga to adjourn the meeting at 5:10 p.m. MOTION CARRIED unanimously.

Minutes submitted by Jenny Scheurer