

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, November 25, 2024, 4 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Nancy Patera called the meeting to order at 4 p.m.; Vice Chair Deborah McPeek-McFadden took roll call.

**Member(s) Present:**

Clinton Galloway, Nancy Haga, David Hodges, Mariah Lab, Melissa McKinstry, Deborah McPeek-McFadden, Linda Purcey

**Ex-Officio Member(s) Present:** <sup>OBJ</sup>CEO Kerry Possehn, Chairperson Nancy Patera

**Members Absent:** Mary Barker (excused), Andrew Dinehart (excused), Ron Thomas

**Staff Present:**

Brenda Charles, Nathan Derusha, Julie Dowling, Lisa Lubenow, Jodi Mohr, Maureen Perkins, Susan Richards, Jenny Scheurer, Liz Thelen

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. October 28, 2024 Board Meeting Minutes

**MOVED by Nancy Haga and SUPPORTED by David Hodges to approve the October 28, 2024 Board meeting minutes as presented.**

**MOTION CARRIED unanimously.**

5. Acceptance of Agenda

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to accept the agenda as presented.**

**MOTION CARRIED unanimously.**

6. Financial Statements – October 2024

CFO Nathan Derusha presented and reviewed the October 2024 financial statements.

7. Pending Contracts – November 2024

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to approve the November 2024 contracts as presented.**

**MOTION CARRIED unanimously.**

8. Policy Review

**MOVED by Melissa McKinstry and SUPPORTED by Deborah McPeek-McFadden to approve Policies F-222 Accounts Receivable and Delinquent Accounts; F-234 Cash Donations; F-281 Records Retention; G-320 Succession Planning; HR-511 Professional Conduct; HR-517 Agency Hours of Operation; HR-518 Media Relations Policy; HR-533 Absence from Work; ITIS-410 Backup and Disaster Recovery; RR-104 Notification of Rights; RR-131 Provider of Choice; and RR-993 Limited English Proficiency as presented.**

**MOTION CARRIED unanimously.**

9. Quality Improvement

QI/Compliance Officer Susan Richards reviewed the Quarter 4 outcomes as well as the FY 24 Satisfaction Survey results.

10. Approval of FMLA Extension for Employee (HR-534)

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to approve the extension of FMLA for current employee as requested.**

**MOTION CARRIED unanimously.**

11. Approval of Revised Mid-State Health Network Bylaws

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to approve the revised Mid-State Health Network bylaws as presented.**

**MOTION CARRIED unanimously.**

12. Meeting Schedule 2025

**MOVED by Melissa McKinstry and SUPPORTED by David Hodges to approve the meeting schedule for 2025 as presented.**

**MOTION CARRIED unanimously.**

13. Appointment of Nominating Committee for Calendar Year 2025 Board Officers

Nancy Haga, Mariah Lab, and Deborah McPeek-McFadden will serve as the nominating committee for 2025 Board Officers.

14. Mid-State Health Network Affiliation Report

Deborah McPeek-McFadden reported on the most recent MSHN meeting.

15. CMHA Report

Board Member McKinstry updated on the status of CFAP. She also reported that CMHA has started an “accurate picture” initiative for the state department and local CMHs to provide the public, media, key policy holders and legislators with information on successes within the public mental health system.

16. CEO Report

CEO Possehn informed the Board that there is an investigation of the CMH system by the Department of Justice regarding state inpatient hospitalizations and discharges. She also informed the Board that Alan Bolter, Associate Director of CMHA, will be attending our January Committee of the Whole meeting. CEO Possehn noted that the sale of both homes – Water Street and Pearl Street – were closed on November 14 with Listening Ear purchasing them. She discussed Medicaid rates with the Board and how an advocacy paper was just written and released by the Board Association regarding Medicaid Plans being assigned to eligibles, i.e., DABS should be the correct plan assigned to most of the CMH system eligibles; however, Plan First is being assigned which has insufficient mental health coverage for eligibles. This has resulted in several million dollars being circumvented from the CMH system. CEO Possehn reminded members that the December Board meeting is Monday, December 16 at 1 p.m. following a noon holiday luncheon with staff. There will be discussion of setting a date for Board Retreat where CCBHC and three-year strategic plan will be the focus of the day.

17. Other

Deborah McPeek-McFadden informed members that a book Rosie's Dream by Jules Nelson, a true story about an autistic child, has just recently been released and proceeds from the sales benefit Mitten Misfits Farm Sanctuary in Grand Ledge. She also requested that the powerpoint from Amanda and Julie's presentation at COTW be sent to board members.

18. Board Meeting Wrap-Up October 2024 Review

Board meeting wrap-up questionnaire responses from October 2024 were included in the packet.

19. Board Meeting Wrap-Up Questionnaire

Board Chairperson Patera encouraged members to complete the form.

20. Adjournment

The meeting was adjourned at 5:25 p.m.

*Minutes recorded by Jenny Scheurer*