

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, October 17, 2022, 4 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Deborah McPeek-McFadden called the meeting to order at 4 p.m.; roll call was taken by Linda Purcey.

**Member(s) Present:**

Mary Barker, Andrew Dinehart (zoom), Clinton Galloway, Mariah Lab, Melissa McKinstry, Gretchen Nyland, Nancy Patera (zoom), Linda Purcey, Georgia Sharp, Ron Thomas

**Ex-Officio Member(s) Present:**

CEO Kerry Possehn and Board Chairperson Deborah McPeek-McFadden

**Member(s) Absent:**

Nancy Haga (excused)

**Staff Present:**

Brenda Charles, Nathan Derusha, Julie Dowling (zoom), Amanda Eveleth, Zach Heiden, Teresa Martin, Jodi Mohr, Susan Richards, Jenny Scheurer

2. Determination of Quorum - A quorum was determined to be present.

3. Public Comment - There was no public comment.

4. September 19, 2022 Committee of the Whole Meeting Minutes

**MOVED by Melissa McKinstry and SUPPORTED by Ron Thomas to approve the minutes of the September 19,2022 Committee of the Whole meeting as presented.**

**MOTION CARRIED unanimously.**

5. September 26, 2022 Board Meeting Minutes

**MOVED by Melissa McKinstry and SUPPORTED by Ron Thomas to approve the minutes of the September 26, 2022 Board meeting as amended with a clarification statement included regarding the CEO receiving the cost of living increase effective both first pay August, 2022 as well as September 25.**

**MOTION CARRIED unanimously.**

6. Acceptance of Agenda

**MOVED by Melissa McKinstry and SUPPORTED by Gretchen Nyland to accept the agenda as amended adding items 8a CD Renewal and 8b Payment of Board Dues.**

**MOTION CARRIED unanimously.**

7. Financial Statements – September 2022

CFO Nathan Derusha presented and reviewed the September 2022 financial statements.

8. Pending Contracts – October 2022

**MOVED by Melissa McKinstry and SUPPORTED by Ron Thomas to approve the pending contracts for October 2022 as presented.**

**MOTION CARRIED unanimously.**

8a. CD Renewal – United Bank

**MOVED by Melissa McKinstry and SUPPORTED by Mary Barker to approve the renewal of the CD at United Bank for a 25-month term at a rate of 2.25%.**

**MOTION CARRIED unanimously.**

8b. CMHA Board Dues

**MOVED by Melissa McKinstry and SUPPORTED by Ron Thomas to approve the payment in the amount of \$10,874 for the CMHA membership dues for FY 22/23.**

**MOTION CARRIED unanimously.**

9. Policy Review

**MOVED by Melissa McKinstry and SUPPORTED by Gretchen Nyland to approve Policies C-392 Sentinel Events, F-236 Agency Vehicles, F-254 Allowability, F-256 Advance Payments, G-201 Board Governance; HR-510 General Environment, HR-524 Supervision, RR-119 Services Suited to Condition, RR-120 Research, and RR-122 Communication and Visits as presented.**

**MOTION CARRIED unanimously.**

10. 2023 Benefits Package

**MOVED by Melissa McKinstry and SUPPORTED by Mariah Lab to approve the 2023 employee insurance benefits renewal package as presented.**

**MOTION CARRIED unanimously.**

11. Quality Improvement

QI/Compliance Officer Susan Richards reviewed the strategic plan benchmark report. She also reviewed the proposed draft outcomes for FY '23.

**MOVED by Melissa McKinstry and SUPPORTED by Ron Thomas to approve the proposed FY 23 outcomes as presented.**

**MOTION CARRIED unanimously.**

12. Mid-State Health Network Affiliation Report

There was no report given.

13. CMHA Report

There was no report given.

14. CEO Report

CEO Possehn informed Board members of the Drab to Fab event scheduled for November 3 at the Ionia office. She also reminded them of the CMHA Fall conference starting on Sunday, October 23 – Tuesday, October 25. CEO Possehn stated the recent Operations Council meeting was short with very little going on in legislation right now due to focus on upcoming election.

15. Other

There was no other business.

16. Board Meeting Wrap-Up September 2022 Review

Board meeting wrap-up questionnaire responses from September 2022 were included in the packet for review.

17. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

18. Adjournment

The meeting was adjourned at 4:46 p.m,