

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, September 26, 2022, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Deborah McPeek-McFadden called the meeting to order at 4 p.m.; roll call was taken by Linda Purcey.

Member(s) Present:

Mary Barker, Andrew Dinehart, Clinton Galloway, Mariah Lab, Melissa McKinstry, Gretchen Nyland, Nancy Patera (phone), Linda Purcey, Ron Thomas

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Deborah McPeek-McFadden

Member(s) Absent:

Nancy Haga (excused), Georgia Sharp

Staff Present:

Brenda Charles, Nathan Derusha, Julie Dowling (zoom), Lisa Lubenow, Teresa Martin, Jodi Mohr, Sarah Reeder, Susan Richards, Jenny Scheurer, Intern Cayla Simonton

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Clerical staff Sarah Reeder and Intern Cayla Simonton were introduced.

4. August 15, 2022 Committee of the Whole Meeting Minutes

MOVED by Gretchen Nyland and SUPPORTED by Andrew Dinehart to approve the minutes of the August 15, 2022 Committee of the Whole meeting as presented.

MOTION CARRIED unanimously.

5. August 22, 2022 Board Meeting Minutes

MOVED by Melissa McKinstry and SUPPORTED by Andrew Dinehart to approve the minutes of the August 22, 2022 Board meeting as presented.

MOTION CARRIED unanimously.

6. Acceptance of Agenda

MOVED by Melissa McKinstry and SUPPORTED by Mary Barker to accept the agenda as presented.

MOTION CARRIED unanimously.

7. Financial Statements – August 2022

CFO Nathan Derusha presented and reviewed the August 2022 financial statements.

8. CD Renewal – United Bank

MOVED by Gretchen Nyland and SUPPORTED by Andrew Dinehart to approve the renewal of the CD at United Bank, 12-month or 24-month term dependent on best rate at time of renewal.

MOTION CARRIED unanimously.

9. CD Renewal – Michigan One Credit Union

MOVED by Gretchen Nyland and SUPPORTED by Melissa McKinstry to approve the renewal of the CD at Michigan One Credit Union, 12-month or 24-month term dependent on best rate at time of renewal.

MOTION CARRIED unanimously.

10. FY 23 Budget Approval

MOVED by Melissa McKinstry and SUPPORTED by Ron Thomas to approve the FY 23 budget as presented.

MOTION CARRIED unanimously.

11. Pending Contracts – September 2022

MOVED by Gretchen Nyland and SUPPORTED by Melissa McKinstry to approve the pending contracts for September 2022 as presented.

MOTION CARRIED unanimously.

12. Policy Review

MOVED by Melissa McKinstry and SUPPORTED by Ron Thomas to approve Policies F-229 Insurance, F-240 Contracts, F-251 Payment for Referrals, F-259 Representative Payee,

HR-532 PTO and Holiday Pay, HR-540 Organizational Development, RR-110 Admission to Services, RR-113 Refusal of Treatment, RR-116 Behavior Treatment, and RR-118 Nondiscrimination in Service Provision as presented.

MOTION CARRIED unanimously.

13. Mid-State Health Network FY 23 Medicaid Subcontract Agreement

MOVED by Melissa McKinstry and SUPPORTED by Mary Barker to accept the Mid-State Health Network FY 2023 Medicaid Subcontract Agreement as presented.

MOTION CARRIED unanimously.

14. The Right Door for Hope, Recovery & Wellness FY Longevity Recognition Payment (HR-520)

MOVED by Melissa McKinstry and SUPPORTED by Linda Purcey to approve the longevity recognition payment as referenced in Policy HR-520 Employment for this year to be paid in the amounts of \$250 for 6 months, \$500 for 12-23 months, \$1,000 for 2-4 years, \$1,200 for 5-9 years, \$1,500 for 10-14 years, \$1,800 for 15-19 years, and \$2,000 for 20+ years.

MOTION CARRIED unanimously.

15. Quality Improvement

QI/Compliance Officer Susan Richards presented the FY 22 Final Accessibility Plan.

16. New RRAC Committee Member Appointment – Nadia Cioffi

MOVED by Gretchen Nyland and SUPPORTED by Melissa McKinstry to approve the appointment of Nadia Cioffi to the Recipient Rights Advisory Committee.

MOTION CARRIED unanimously.

17. Mid-State Health Network Affiliation Report

There was no report given.

18. CMHA Report

There was no report given.

19. CEO Report

CEO Possehn updated the Board regarding a legal case. CEO Possehn also provided information regarding the Board Association pursuing a proposal for services with an actuarial firm, Wakely Actuarial. The proposal will be shared with The Right Door Board for information once

published. CEO Possehn informed the Board that the employee insurance renewals for 2023 will be presented at the October 17 Board meeting for review/approval. The CMHA Fall conference is scheduled for October 24 & 25 in Traverse City; CEO Possehn inquired about attendance at the conference. The 2022 CPI and Inflation Rate for the United States chart was distributed, and discussion was held.

MOVED by Mariah Lab and SUPPORTED by Melissa McKinstry to approve a 1% base wage adjustment for all staff effective September 25, 2022. *For clarification purposes as requested at the 10/17/22 board meeting, this motion stated as all staff includes the CEO for this effective date as well as the effective date of first pay in August 2022 as approved at the July 25, 2022 board meeting.

MOTION CARRIED unanimously.

20. Other

There was no other business.

21. Board Meeting Wrap-Up August 2022 Review

Board meeting wrap-up questionnaire responses from August 2022 were included in the packet for review.

22. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

23. Adjournment

The meeting adjourned at 4:56 p.m.,