

The Right Door for Hope, Recovery, and Wellness

Chapter Title Recipient Rights	Chapter # RR	Subject # 115.1	
Subject Title Comprehensive Examinations	Adopted 3/1/96	Last Revised 07/10/20	Reviewed 4/18/06; 3/17/10; 1/4/17; 07/10/20; 8/16/21; 8/31/22; 8/18/23; 8/12/24

PROCEDURE

Application

This procedure shall apply to The Right Door for Hope, Recovery, and Wellness and all services operated by or under contract with it. This procedure shall serve as a guide to assure compliance with Board policy regarding Recipient Rights.

1. Evaluations

An initial comprehensive examination shall be completed and will include a diagnosis of physical and mental conditions and a prescribed program for initial care, treatment and rehabilitation of the diagnosed conditions, pending the completion of a total Individual Plan of Service. The Primary Clinician or Case Services Manager will be responsible for coordinating these evaluations.

2. Reassessments

2.1. Re-assessment will be a part of the required periodic review. It will include a diagnosis of the physical and mental condition of the person served and an evaluation of the current written Individual Plan of Service.

2.2. All clinical results of assessments and re-assessments shall be kept in the same record as the written Individual Plan of Service of the person served.

3. Inpatient Admission to Psychiatric Hospital

3.1. Within 24 hours of admission to a psychiatric hospital or state center, each resident shall receive a comprehensive physical and mental examination. The comprehensive examinations shall be thorough and consistent with professional standards.

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- 3.2. For persons served with developmental disabilities, the mental examinations may include psychological and educational evaluations and assessment of adaptive behavior level.
- 3.3. For persons served with mental illness, the mental examination may include a history, psychological evaluation and a mental status examination. The results shall be recorded in the clinical record of the person served.

Kerry Possehn, Chief Executive Officer	Date		