

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, September 27, 2021, 4 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m.; roll call was taken by Nancy Haga.

**Member(s) Present:**

Mary Barker, Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Charles Noll, Gretchen Nyland, Nancy Patera, Linda Purcey, Georgia Sharp (Zoom), Ron Thomas

**Ex-Officio Member(s) Present:**

CEO Kerry Possehn and Board Chairperson Melissa McKinstry

**Staff Present:**

Nathan Derusha, Julie Dowling, Kris Hamilton, Brooke Harris, Teresa Kiser, Lisa Lubenow, Teresa Martin, Amanda McPherson, Frantzie Pierre, Susan Richards, Jenny Scheurer, Liz Thelen

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

New employees Brooke Harris and Frantzie Pierre were introduced.

4. August 16, 2021 Committee of the Whole Meeting Minutes

**MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the minutes of the August 16, 2021 Board meeting as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

5. August 23, 2021 Board Meeting Minutes

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the minutes of the August 23, 2021 Board meeting as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

6. Acceptance of Agenda

**MOVED by Nancy Haga and SUPPORTED by Gretchen Nyland to accept the agenda as amended adding item 12a Review of Policies HR-520 Employment and HR-532 PTO and Holiday Pay.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

7. Financial Statements – August 2021

CFO Nathan Derusha presented and reviewed the August 2021 financial statements.

8. Pending Contracts – September 2021

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Ron Thomas to approve the pending contracts for September 2021 as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

9. FY 22 Budget Approval

**MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the FY '22 Budget as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

10. United Bank CD Renewal

**MOVED by Gretchen Nyland and SUPPORTED by Ron Thomas to approve the renewal**

**of the CD at United Bank for a 12-month term at the current rate in effect on renewal date.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

11. M1 CD Renewal

**MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the renewal of the CD at M1 for a 12-month term at the current rate in effect on renewal date.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

12. Policy Review

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Mary Barker to approve Policies F-229 Insurance, F-240 Contracts, F-251 Payment for Referrals, HR-514 Drug Free, Tobacco Free, Weapons Free Workplace, HR-534 Leave of Absence, RR-110 Admission to Services, RR-113 Refusal of Treatment, and RR-118 Nondiscrimination in Service Provision as presented and F-259 Representative Payee and RR-116 Behavior Treatment as amended.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

12 a. Review of Policies HR-520 Employment, HR-532 PTO and Holiday Pay, and HR-540 Organizational Development

Discussion was held regarding Policy HR-520 Employment to add longevity recognition and the amounts for each year of service by tier as well as a referral incentive recognition in the amount of \$500. Policy HR-532 PTO and Holiday Pay was amended to include New Year's Eve as a holiday; and Policy HR-540 Organizational Development was amended to change the tuition reimbursement amount from a maximum of \$1,500 per 12-month period to a maximum of \$4,500 per 12-month period.

**MOVED by Clinton Galloway and SUPPORTED by Nancy Haga to approve Policy HR-520 Employment as presented with the longevity recognition for this year to be paid in the amounts of \$250 for 6 months, \$500 for 12 – 23 months, \$1,000 for 2-4 years, \$1,200 for 5-9 years, \$1,500 for 10-14 years, \$1,800 for 15-19 years, and \$2,000 for 20+ years; Policy HR-532 PTO and Holiday Pay as presented; and Policy HR-540 Organizational Development as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

13. Mid-State Health Network FY 22 Medicaid Subcontract Agreement

**MOVED by Gretchen Nyland and SUPPORTED by Ron Thomas to accept the Mid-State Health Network FY 22 Medicaid Subcontract Agreement as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

14. Mid-State Health Network FY 22 CCBHC Medicaid Subcontract Agreement Attachment

**MOVED by Nancy Patera and SUPPORTED by Nancy Haga to accept the Mid-State Health Network FY 22 CCBHC Medicaid Subcontract Agreement Attachment as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye**

**MOTION CARRIED unanimously.**

15. Quality Improvement

QI/Compliance Officer Susan Richards presented and reviewed the 2021 Board Member Demographic Survey.

16. Mid-State Health Network Affiliation Report

Board Members Gretchen Nyland and Deborah McPeek-McFadden presented the MSHN report - two representatives were chosen for the Executive Committee, a lapse of funds will be returned to the state, and three positions have been added to MSHN, one of which is in finance.

17. CMHA Report

There was no report given.

18. CEO Report

CEO Kerry Possehn informed the Board that she and Chairperson McKinstry attended the Ionia County Board of Commissioners and obtained the signed resolution of opposition of the redesign plan. She also informed the Board that the FY '22 state budget is awaiting approval as well as discussed the CCBHC funding. CEO Possehn discussed the current status of Senator Shirkey's redesign plan and a pending proposal for opposition to it. She informed the Board that there will be a Full Staff Meeting/CCBHC Kick-Off on September 30 at the Red Mill pavilion in Portland.

19. Other

Board Member Nancy Patera spoke about an event she recently attended at the Ionia David Huhn VFW Post. She showed pictures of their Wall of Tears – Teaching Everyone About the Reality of Suicide.

20. Board Meeting Wrap-Up August 2021 Review

Board meeting wrap-up questionnaire responses from August 2021 were included in the packet for review.

21. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

22. Adjournment

**MOVED by Nancy Haga and SUPPORTED by Ron Thomas to adjourn the meeting at 5:19 p.m.**

**MOTION CARRIED unanimously.**

*Minutes submitted by Jenny Scheurer*