

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, November 27, 2023, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Deborah McPeek-McFadden called the meeting to order at 4 p.m. with roll call taken by Linda Purcey.

Member(s) Present:

Mary Barker, Andrew Dinehart, Clinton Galloway, David Hodges, Mariah Lab, Melissa McKinstry, Gretchen Nyland, Nancy Patera, Linda Purcey, Ron Thomas

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Deborah McPeek-McFadden

Members Absent:

Nancy Haga (excused)

Staff Present:

Brenda Charles, Brenna Cojeen, Nathan Derusha, Julie Dowling, Nicole Fuller, Kris Hamilton, Lisa Lubenow, Teresa Martin, Jodi Mohr, Maureen Perkins, Jenny Scheurer, Liz Thelen

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

New Outpatient Therapist Brenna Cojeen was introduced by Lisa Lubenow.

4. October 30, 2023 Board Meeting Minutes

MOVED by Melissa McKinstry and SUPPORTED by Ron Thomas to approve the October 30, 2023 Board meeting minutes as presented. MOTION CARRIED unanimously.

5. Acceptance of Agenda

MOVED by Melissa McKinstry and SUPPORTED by Ron Thomas to accept the agenda as amended. MOTION CARRIED unanimously.

6. Financial Statements – October 2023

CFO Nathan Derusha presented and reviewed the October 2023 financial statements.

7. Pending Contracts – November 2023

MOVED by Melissa McKinstry and SUPPORTED by Gretchen Nyland to approve the November 2023 contracts as presented. MOTION CARRIED unanimously.

8. Policy Review

MOVED by Nancy Patera and SUPPORTED by Ron Thomas to approve Policies F-222 Accounts Receivable and Delinquent Accounts, F-234 Cash Donations, F-281 Records Retention, G-320 Succession Planning, HR-511 Professional Conduct, HR-517 Agency Hours of Operation, HR-518 Media Relations Policy, HR-533 Absence from Work, RR-131 Provider of Choice, and RR-993 Limited English Proficiency as presented.

MOTION CARRIED unanimously.

9. Quality Improvement

QI/Compliance Officer Susan Richards reviewed the FY 23 Quarters 3 and 4 Outcomes Report, the MSHN YSS and MHSIP Data Report, and MSHN Quarter 3 Performance Indicators Report. She also reviewed the proposed board outcomes for fiscal year 24.

MOVED by Nancy Patera and SUPPORTED by Andrew Dinehart to accept the FY 24 Board Outcomes as presented. MOTION CARRIED unanimously.

10. 2024 Meeting Schedule

MOVED by Grechen Nyland and SUPPORTED by David Hodges to accept the 2024 meeting scheduled as presented. MOTION CARRIED unanimously.

11. Nominating Committee Appointment for CY 24 Board Officers

Board Chairperson McPeek-McFadden appointed Gretchen Nyland, Mary Barker, and Nancy Patera as the nominating committee for 2024 officers.

12. Approval of RRAC Applicant Dena Baylis

MOVED by Melissa McKinstry and SUPPORTED by Nancy Patera to approve Dena Baylis as a member of the Recipient Rights Advisory Council. MOTION CARRIED unanimously.

13. Mid-State Health Network Affiliation Report

There was no report given.

14. CMHA Report

Board Vice Chair Melissa McKinstry reported that CMHA and the state have developed a technical assistance workgroup for CCBHC demonstration sites. She also stated that a Person Centered Planning development group has met to address tribal health issues to better serve this population. Melissa informed the Board that there is a CMHA Rural Frontier caucus scheduled for December 12 from 2 – 3 p.m. via zoom.

15. CEO Report

CEO Possehn provided an update on CFAP. The state will be making a decision mid-December or January for the design they want. She informed the Board that MSHN discussed the region FY23 Financials & FY24 Budget at MSHN Ops Council. There are a number of CMHs in a deficit which MSHN is working with them for a resolution. MSHN region will be focusing on specialized residential contracts and community living skills during FY 24 as a method to balance budgets. CEO Possehn has been in discussion with the state regarding the requirement of ACT program for CCBHC sites. She reminded the Board of the December 18th holiday luncheon at noon with the Board meeting following at 1 p.m.

16. Other

Board Member Patera asked about the attendance at the “Stand Down” event on November 25 at Ionia Armory. Board Member McKinstry informed the Board that the agency passed the recent RRAC three-year review.

17. Board Meeting Wrap-Up October 2023 Review

Board meeting wrap-up questionnaire responses from October 2023 were included in the packet for review.

18. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

19. Adjournment

The meeting was adjourned at 5:30 p.m.