

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Tuesday, February 28, 2023, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Deborah McPeek-McFadden called the meeting to order at 4 p.m. with roll call taken by Nancy Haga.

Member(s) Present:

Mary Barker, Andrew Dinehart, Clinton Galloway, Nancy Haga, Mariah Lab, Melissa McKinstry, Linda Purcey (zoom), Ron Thomas

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Deborah McPeek-McFadden

Member(s) Absent:

Gretchen Nyland (excused), Nancy Patera (excused)

Staff Present:

Nathan Derusha, Julie Dowling (zoom), Jodi Mohr, Susan Richards, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Board member Melissa McKinstry acknowledged the agency staff for quick response in making corrections or implementing suggestions she has offered.

4. January 23, 2023 Committee of the Whole Meeting Minutes

MOVED by Melissa McKinstry and SUPPORTED by Ron Thomas to approve the January 23, 2023 Committee of the Whole meeting minutes as presented.

MOTION CARRIED unanimously.

5. January 30, 2023 Board Meeting Minutes

MOVED by Melissa McKinstry and SUPPORTED by Andrew Dinehart to approve the January 30, 2023 Board meeting minutes as presented.

MOTION CARRIED unanimously.

6. Acceptance of Agenda

MOVED by Nancy Haga and SUPPORTED by Ron Thomas to accept the agenda as amended with items 8a General Fund Contract amendment and 8b MSHN Contract amendment added.

MOTION CARRIED unanimously.

7. Financial Statements – January 2023

CFO Nathan Derusha presented and reviewed the January 2023 financial statements.

8. Pending Contracts – February 2023

MOVED by Melissa McKinstry and SUPPORTED by Mary Barker to approve the pending contracts for February 2023 as presented.

MOTION CARRIED unanimously.

8a. MDHHS General Fund Contract Amendment #1 2023

MOVED by Melissa McKinstry and SUPPORTED by Mariah Lab to accept the MDHHS General Fund Contract Amendment as presented.

MOTION CARRIED unanimously.

8b. MSHN Contract Amendment

MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to accept the MSHN Contract Amendment as presented.

MOTION CARRIED unanimously.

9. Policy Review

MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to approve C-311 Recovery and Self Determination, C-320 Best Practices, C-380 Termination of Services, C-391 child Diagnostics, F-226 Freedom of Information Act, F-230 Liabilities, G-800 Compliance, HR-512 Workplace Safety and Security, HR-513 Universal Precautions, RR-128 Restraint and Seclusion, RR-129 Services-Physical Barriers, RR-130 Confidentiality and Disclosure, ITIS-201 Account and Credential Management, ITIS-202 Change Control, ITIS-205 Audit and Accountability, ITIS-206 Cybersecurity Awareness, ITIS-401 Physical Access, ITIS-404 Risk Assessment and Management, ITIS-405 Firewall and Anti-Virus,

ITIS-407 Vulnerability Management, and ITIS-410 Backup and Disaster Recovery as presented; HR-534 Leave of Absence, ITIS-100 Information Systems, ITIS-204 Remote Access, ITIS-301 Data Management, ITIS-402 Enterprise Asset Management, ITIS-403 Software Asset Management, ITIS-406 Secure Configuration Management, ITIS-408 Mobile Device Management, ITIS-409 Incident Response, and ITIS-411 Penetration Testing as amended; and ITIS-203 Acceptable Use tabled for further review later.

MOTION CARRIED unanimously.

10. G-200 Bylaws – Second Reading

MOVED by Melissa McKinstry and SUPPORTED by Andrew Dinehart to accept G-200 Bylaws as presented.

MOTION CARRIED unanimously.

11. CEO Evaluation Committee

The CEO evaluation committee was formed and includes Clinton Galloway, Nancy Haga, and Melissa McKinstry. The committee will meet Thursday, March 9, 2023 at 1 p.m.

12. Quality Improvement

There was no report given.

13. Mid-State Health Network Affiliation Report

There was no report.

14. CMHA Report

CEO Kerry Possehn distributed the 2022 Impact report.

15. CEO Report

CEO Possehn informed the Board of the purchase of a 2019 Dodge Caravan lift van with 60,000 miles, 5-year warranty at a cost of \$43,000 as was approved at last month's meeting. She also informed the Board that the FY 24 budget is being worked on at the state level. CEO Possehn discussed the recent active shooter event at MSU. Our agency offered to assist CEI CMH with providing support services on campus; Livingston County and Lifeways aided CEI CMH with support services for those affected. CEI CMH shared with the Board Association and others at the state level the importance and effectiveness of local mental health safety response. CEO Possehn notified Board members that she will be giving a virtual presentation on Thursday with Senator Sylvia Santana about the CCBHC model. She and Nathan will also be meeting with Bob Sheehan next week about CCBHC demonstration.

16. Other

There was no other business.

17. Board Meeting Wrap-Up January 2023 Review

Board meeting wrap-up questionnaire responses from January 2023 were included in the packet for review.

18. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

19. Adjournment

The meeting was adjourned at 5:21 p.m,