

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, December 18, 2023, 1 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Deborah McPeek-McFadden called the meeting to order at 1:05 p.m. with roll call taken by Linda Purcey.

Member(s) Present:

Mary Barker, Andrew Dinehart, Clinton Galloway, Nancy Haga, Mariah Lab, Melissa McKinstry, Gretchen Nyland, Nancy Patera, Linda Purcey, Ron Thomas

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Deborah McPeek-McFadden

Members Absent:

David Hodges

Staff Present:

Jeff Berry, Jill Carter, Brenda Charles, Nathan Derusha, Julie Dowling, Nathan Gelderbloom, Zach Heiden, Teresa Kiser, Lisa Lubenow, Jenny Lumley, Teresa Martin, Jodi Mohr, Jennie Morgan (zoom), Maureen Perkins, Melissa Peterson, Jenny Scheurer, Cameron Wirtz

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. November 20, 2023 Committee of the Whole Meeting Minutes

MOVED by Melissa McKinstry and SUPPORTED by Andrew Dinehart to approve the November 20, 2023 Committee of the Whole meeting minutes as presented. MOTION CARRIED unanimously.

5. November 27, 2023 Board Meeting Minutes

MOVED by Melissa McKinstry and SUPPORTED by Nancy Patera to approve the

November 27, 2023 Board meeting minutes as presented. MOTION CARRIED unanimously.

6. Acceptance of Agenda

MOVED by Melissa McKinstry and SUPPORTED by Mariah Lab to accept the agenda as presented. MOTION CARRIED unanimously.

7. Financial Statements – November 2023

CFO Nathan Derusha presented and reviewed the November 2023 financial statements.

8. Pending Contracts – December 2023

MOVED by Nancy Patera and SUPPORTED by Melissa McKinstry to approve the December 2023 contracts as presented. MOTION CARRIED unanimously.

9. Policy Review

MOVED by Melissa McKinstry and SUPPORTED by Andrew Dinehart to approve Policies F-224 Reimbursement for Financial Liability, F-239 Advanced Payments and Reimbursements, F-255 Procurement, G-203 Rights of the Public, G-204 Board Member Development, HR-519 Conflict of Interest, HR-523 Competency and Performance, HR-591 On-Call Crisis Emergency Coverage, RR-100 Definitions, RR-102 Recipient-Consumer Rights, RR-124 Property and Funds, and RR-125 Resident Labor as presented.

MOTION CARRIED unanimously.

10. Election of The Right Door for Hope, Recovery and Wellness Board Officers for 2024

MOVED by Gretchen Nyland and SUPPORTED by Clinton Galloway to elect Nancy Patera as Board Chairperson. Nomination was called three times for the position of Board Chairperson. Clinton Galloway made motion and Andrew Dinehart supported for a unanimous ballot. MOTION CARRIED unanimously.

MOVED by Gretchen Nyland and SUPPORTED by Clinton Galloway to elect Deborah McPeck-McFadden as Board Vice-Chairperson. Nomination was called three times for the position of Board Vice-Chairperson. Clinton Galloway made motion and Andrew Dinehart supported for a unanimous ballot. MOTION CARRIED unanimously.

MOVED by Gretchen Nyland and SUPPORTED by Clinton Galloway to elect Mary Barker as Board Secretary. Nomination was called three times for the position of Board Secretary. Clinton Galloway made motion and Nancy Patera supported for a unanimous ballot. MOTION CARRIED unanimously.

11. Base Wage Adjustment – Calendar Year 2024

MOVED by Clinton Galloway and SUPPORTED by Melissa McKinstry to approve a base wage adjustment of 4% effective the first pay of January 2024. MOTION CARRIED unanimously.

12. Quality Improvement

There was no report given.

13. Mid-State Health Network Affiliation Report

There was no report given.

14. CMHA Report

Board Vice Chair McKinstry informed Board members that the CMHA Winter Conference is scheduled for February 6 & 7 with the pre-conference on February 5 at the Kalamazoo Radisson. It was noted that an adjustment needs to be made to the 2024 meeting schedule to reflect the correct CMHA conference dates. Melissa also discussed the issue of DHHS reviewing insurance co-pays and the premium for Healthy Michigan benefit has been deleted.

15. CEO Report

CEO Possehn provided an update regarding CFAP, implementation plan will be submitted by PIHP to MDHHS by October 1, 2024. She informed the Board that the agency received a \$5,000 donation from Mercantile Bank. Discussion was held regarding the use of donations. CEO Possehn reviewed the meetings with other agencies she attended since the last Board meeting. She informed the Board that the Senior Santa program was in full swing – with bags of gifts and hygiene items being delivered to senior citizens throughout the county.

16. Other

A comment was made regarding the copies of the board packet being made in color (this was due to the packets not being received by many of the members prior to the meeting; Jodi will address this issue with the courier).

17. Board Meeting Wrap-Up November 2023 Review

Board meeting wrap-up questionnaire responses from November 2023 were included in the packet for review.

18. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

19. Adjournment

The meeting was adjourned at 1:30 p.m.

Board Meeting Minutes
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Minutes submitted by Jenny Scheurer