

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

**Monday, February 22, 2021, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m.; roll call was taken by Linda Purcey.

Member(s) Present:

Mary Barker, Michael Gallagher, Clinton Galloway (via Zoom), Deborah McPeek-McFadden (on phone), Susan Meagher (on phone), Gretchen Nyland (via Zoom), Nancy Patera (via Zoom), Linda Purcey, Georgia Sharp (via Zoom), Ron Thomas

Member(s) Absent:

Nancy Haga (excused)

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Melissa McKinstry

Staff Present:

Nathan Derusha, Geoffrey Dominczak, Julie Dowling, Lisa Lubenow, Maureen McBride, Amanda McPherson, Jodi Mohr, Jennie Morgan, Melissa Peterson, Susan Richards, Jenny Scheurer, Vanessa Woodard

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

New employees Geoffrey Dominczak and Vanessa Woodard were introduced. Geoffrey is BCBA Behavioral Therapist and Vanessa is Supported Employment Specialist.

4. January 11, 2021 Committee of the Whole Meeting Minutes

MOVED by Nancy Patera and SUPPORTED by Michael Gallagher to approve the minutes of the January 11, 2021 Committee of the Whole meeting as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye,

Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas – aye

MOTION CARRIED unanimously.

5. January 25, 2021 Board Meeting Minutes

MOVED by Gretchen Nyland and SUPPORTED by Ron Thomas to approve the minutes of the January 25, 2021 Board meeting as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

6. Acceptance of Agenda

MOVED by Ron Thomas and SUPPORTED by Michael Gallagher to accept the agenda as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

7. Financial Statements – January 2021

CFO Nathan Derusha presented and reviewed the January 2021 financial statements.

8. Pending Contracts – February 2021

MOVED by Ron Thomas and SUPPORTED by Mary Barker to approve the pending contracts for February 2021 as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

9. Policy Review

MOVED by Ron Thomas and SUPPORTED by Nancy Patera to approve C-320 Best Practices, C-380 Termination of Services, C-391 Child Diagnosis, F-230 Liabilities, G-800 Compliance, HR-512 Workplace Safety and Security, HR-513 Infection Control, RR-103 Guarantee of Rights, RR-129 Services-Physical Barriers, and RR-130 Confidentiality and Disclosure as presented and F-226 Freedom of Information Act as amended.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

10. G-200 Bylaws Review – 1st reading

MOVED by Susan Meagher and SUPPORTED by Ron Thomas to accept the first reading of G-200 Bylaws.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

11. Recipient Rights 2020 Annual Report

Recipient Rights Officer Jennie Morgan presented the Recipient Rights 2020 Annual Report.

MOVED by Ron Thomas and SUPPORTED by Mary Barker to accept the 2020 Recipient Rights Annual Report as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

12. RRAC Application Approval

MOVED by Deborah McPeek-McFadden and SUPPORTED by Gretchen Nyland to approve the application of Karen Wiitanen for Recipient Rights Advisory Committee member.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Susan Meagher – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

13. Quality Improvement

QI/Compliance Officer Susan Richards reviewed the FY 2021 Quarter 1 Board Outcomes. She also reviewed the MSHN Quality Assessment and Performance Improvement Program FY 20 Report and FY 21 Plan Executive Summary.

14. CEO Evaluation Committee

Clinton Galloway, Deborah McPeek-McFadden, and Ron Thomas will serve as members of the CEO Evaluation Committee. Evaluation forms need to be completed and submitted to Jenny Scheurer by March 15.

15. Mid-State Health Network Affiliation Report

MSHN's next meeting will be March 2, 2021.

16. CMHA Report

There was no report given.

17. CEO Report

CEO Possehn informed the Board of the AFC home listing included in the packet as was requested. She also made members aware of the Help & Hope mental health resource guide which was an insert in the Daily News January 30, 2021 edition and included in the Board packet. CEO Possehn provided an update on the status of the FY 22 budget and discussed Section 928 Local Match Drawdown. She also referenced an article "Mental Health in Michigan" in CRAIN's and stated that discussion has started up again at the state level regarding re-design. CEO Possehn informed the Board that the agency will receive \$136,000 local funds as incentive payment as a result of the MSHN affiliation meeting measures. She thanked the Board for their participation in the discussion about the movie "Coming Up for Air" and notified them of an upcoming documentary through NAMI about mental illness scheduled for March 9 and 10.

18. Other

Nancy Patera mentioned the issue of bad audio in the meeting room, asking about the status of having microphones, and suggested that those on the phone use the mute feature. Gretchen Nyland asked about the upcoming board member terms and renewal of hers, Melissa's, and Deb's.

19. Board Meeting Wrap-Up January 2021 Review

Board meeting wrap-up questionnaire responses from January 2021 were included in the packet for review.

20. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

21. Adjournment

MOVED by Ron Thomas and SUPPORTED by Michael Gallagher to adjourn the meeting at 5:28 p.m. MOTION CARRIED unanimously.

Minutes submitted by Jenny Scheurer