

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday August 23, 2021, 4 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m.; roll call was taken by Nancy Haga.

**Member(s) Present:**

Mary Barker, Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Charles Noll, Gretchen Nyland, Nancy Patera, Linda Purcey

**Ex-Officio Member(s) Present:**

CEO Kerry Possehn and Board Chairperson Melissa McKinstry

**Members Absent:**

Georgia Sharp, Ron Thomas

**Staff Present:**

Brenda Charles, Nathan Derusha, Julie Dowling, Lisa Lubenow, Teresa Martin, Amanda McPherson, Jennie Morgan, Susan Richards, Jenny Scheurer, Liz Thelen

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. July 26, 2021 Board Meeting Minutes

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the minutes of the July 26, 2021 Board meeting as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye**

**MOTION CARRIED unanimously.**

5. Acceptance of Agenda

**MOVED by Nancy Haga and SUPPORTED by Nancy Patera to accept the agenda as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye**

**MOTION CARRIED unanimously.**

6. Financial Statements – July 2021

CFO Nathan Derusha presented and reviewed the July 2021 financial statements.

7. Pending Contracts – August 2021

**MOVED by Nancy Patera and SUPPORTED by Nancy Haga to approve the pending contracts for August 2021 as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye**

**MOTION CARRIED unanimously.**

8. Policy Review

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Patera to approve Policies C-340 Coordination of Care, C-351 Medication Safety, F-200 Method of Accounting, F-210 Budget, G-100 Code of Ethics, G-310 Executive Compensation, HR-514 Drug Free/Tobacco Free Workplace, HR-590 Social Security, RR-107 Appeals and Grievances, RR-117 Advance Directives, RR-121 Freedom of Movement, and RR-136 Abuse and Neglect as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye**

**MOTION CARRIED unanimously.**

**Chairperson McKinstry requested it be noted in the minutes recognizing Policy G-100 Code of Ethics, section 2.5 “Be prepared for and faithfully attend all meetings and trainings as assigned and enrolled”. If Board members are unable to attend meetings and/or trainings, they should call ahead to report their planned absence.**

9. Ionia Office Flex Seating Proposal

CEO Possehn presented a diagram of the proposed seating for the Ionia office “pit” area from DBI.

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Patera to approve the flex seating proposal at a cost of \$74,023.04 as presented.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye**

**MOTION CARRIED unanimously.**

10. Resolution Mental Health Redesign

CEO Kerry Possehn read the resolution regarding the mental health re-design.

**MOVED by Nancy Patera and SUPPORTED by Nancy Haga to adopt the Mental Health re-design resolution for The Right Door for Hope, Recovery and Wellness and approve the Mental Health re-design resolution to be presented to the Ionia County Commissioners for their approval.**

**Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Charles Noll – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye**

**MOTION CARRIED unanimously.**

11. Quality Improvement

QI/Compliance Officer Susan Richards presented and reviewed the Board Governance Strategic Plan Benchmarking. She also reviewed the Combined Medicaid Penetration Rate by Zip Code report for 10/1/20-7/28/21.

12. Mid-State Health Network Affiliation Report

No report. Next meeting is scheduled for 9/1/21.

13. CMHA Report

Board Member Clinton Galloway reported that the redesign resolution presented earlier has been the focus of the CMHA, as well as at the state level and 75%+ of the CMH boards.

14. CEO Report

CEO Kerry Possehn stated that the CCBHC certification process continues with October 1, 2021 as the effective target date. She discussed the CCBHC requirement of having mobile crisis response team 24 hours/7days/365 days. The agency has mobile crisis having provided between 300-400 screens/year. She has submitted a request to MDHHS for clarification of the mobile crisis response team since we are a very rural area by CCBHC definition. CEO Possehn informed board members that we are working on a contract with psychiatrist Dr. Jimmy Harris who has extensive CMH experience for approximately 10 hours/week. She recognized Med Services Manager Teresa Martin for her role in obtaining Dr. Harris. This position meets a CCBHC requirement. CEO Possehn commented that, with the flex seating proposal approved, the renovation project in Ionia is moving along and will take 8-12 weeks before completion. She stated that Shirkey's redesign proposal seems to have stalled but will be his focus when the Senate is back in session after summer break. She also informed the Board that she continues discussing office space at the new Portland facility with Sparrow Ionia Hospital CEO Linda Reetz, RN.

15. Other

Board Chairperson McKinstry mentioned her term being completed at the end of this year and the need to be thinking of new officers as we approach the last quarter of the calendar year. Board Chairperson McKinstry also welcomed Sheriff Charlie Noll to the Board.

16. Board Meeting Wrap-Up July 2021 Review

Board meeting wrap-up questionnaire responses from July 2021 were included in the packet for review.

17. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

18. Adjournment

**MOVED by Nancy Haga and SUPPORTED by Nancy Patera to adjourn the meeting at 5:38 p.m.**

**MOTION CARRIED unanimously.**