

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, October 19, 2020 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m.; roll call was taken by Linda Purcey.

Member(s) Present:

Mary Barker, Michael Gallagher, Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Gretchen Nyland, Nancy Patera, Linda Purcey, Georgia Sharp (on phone), Ron Thomas

Member(s) Absent:

Susan Meagher

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Melissa McKinstry

Staff Present:

Brenda Charles, Nathan Derusha, Julie Dowling (on phone), Teresa Martin, Jodi Mohr (on phone), Susan Richards (on phone), Jenny Scheurer, Liz Thelen, Tarien Williams

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Access Therapist Tarien Williams was introduced.

4. September 21, 2020 Committee of the Whole Meeting Minutes

MOVED by Ron Thomas and SUPPORTED by Nancy Haga to approve the minutes of the September 21, 2020 Committee of the Whole meeting as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

5. September 28, 2020 Board Meeting Minutes

MOVED by Michael Gallagher and SUPPORTED by Nancy Haga to approve the minutes of the September 28, 2020 Board meeting as amended.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

6. Acceptance of Agenda

MOVED by Ron Thomas and SUPPORTED by Nancy Patera to accept the agenda as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

7. Financial Statements – September 2020

CFO Nathan Derusha presented and reviewed the September 2020 financial statements.

8. Pending Contracts – October 2020

MOVED by Nancy Patera and SUPPORTED by Gretchen Nyland to approve the pending contracts for October 2020 as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

9. Policy Review

MOVED by Gretchen Nyland and SUPPORTED by Nancy Haga to approve Policies F-229 Insurance; F-236 Agency Vehicles; F-254 Allowability; F-256 Advance Payments; G-201 Board Governance Policies; HR-501 Employment at Will; HR-510 General Environment; HR-524 Supervision; RR-119 Services Suited to Condition; RR-120 Research; and RR-122 Communication and Visits as presented.

MOTION DENIED.

MOVED by Gretchen Nyland and SUPPORTED by Nancy Haga to approve Policies F-229 Insurance; F-254 Allowability; F-256 Advance Payments; G-201 Board Governance Policies; HR-501 Employment at Will; HR-510 General Environment; HR-524 Supervision; RR-119 Services Suited to Condition; RR-120 Research; RR-122 Communication and Visits as presented, and F-236 Agency Vehicles as amended.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

10. 2021 Benefits Package

CEO Possehn reviewed the 2021 benefits package reflecting no changes from 2020.

MOVED by Nancy Patera and SUPPORTED by Mary Barker to accept the 2021 employee benefits package as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

11. Quality Improvement

The CARF survey accreditation results were reviewed, and recognition given for the three-year award.

QI/Compliance Officer Susan Richards reviewed the FY 21 Board Outcomes as well as the Strategic Plan Benchmarking.

12. Mid-State Health Network Affiliation Report

There was no report given.

13. CMHA Report

There was no report given. It is projected that the virtual Fall conference will be low in attendance.

14. CEO Report

CEO Kerry Possehn informed the Board that Governor Whitmer has extended P.A. 228 through December 31, 2020 allowing public bodies to meet remotely. Tele-health services can continue. She notified the Board of a new psychiatrist, Dr. Megan Raccuia, who started part-time employment with the agency and will work with SPMI adults. CEO Possehn also stated that MDHHS has approved provider stabilization funds which will allow for the Direct Care

Worker increase to extend through the end of the calendar year. CEO Possehn asked Julie Dowling to provide a report about the Back to School event where 200 backpacks filled with supplies were distributed and the Drab to Fab event where persons served were able to shop for clothing and given a chance to win hair cut gift cards.

15. Other

Chairperson McKinstry asked about the Express Yourself event; this will be held virtually. She also discussed upcoming NAMI events.

Board Member Nancy Haga suggested the board members recognize employees for the CARF accreditation and their extra work during the COVID situation. It was decided that board members can submit letters by November 1 to be shared with the staff.

16. Board Meeting Wrap-Up September 2020 Review

Board meeting wrap-up questionnaire responses from September 2020 were included in the packet for review.

17. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

18. Adjournment

MOVED by Michael Gallagher and SUPPORTED by Nancy Haga to adjourn the meeting at 5:24 p.m. MOTION CARRIED unanimously.