

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, January 29, 2024, 4 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Nancy Patera called the meeting to order at 4 p.m.; Mary Barker took roll call.

**Member(s) Present:**

Mary Barker, Andrew Dinehart, Clinton Galloway, Nancy Haga, Mariah Lab, Melissa McKinstry, Deborah McPeek-McFadden, Gretchen Nyland, Linda Purcey, Ron Thomas

**Ex-Officio Member(s) Present:**

CEO Kerry Possehn and Board Chairperson Nancy Patera

**Members Absent:**

David Hodges

**Staff Present:**

Nathan Derusha, Julie Dowling (zoom), Kris Hamilton, Teresa Kiser, Lisa Lubenow (zoom), Teresa Martin, Jodi Mohr, Kayla Mobley, Melissa Peterson, Maureen Perkins, Susan Richards, Anna Sagle, Jenny Scheurer, Jessica Schreuder

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Newly hired Case Managers Jessica Schreuder and Anna Sagle were introduced by their respective supervisors.

4. December 18, 2023 Board Meeting Minutes

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Haga to approve the December 18, 2023 Board meeting minutes as presented.**  
**MOTION CARRIED unanimously.**

5. Acceptance of Agenda

**MOVED by Gretchen Nyland and SUPPORTED by Deborah McPeek-McFadden to accept**

**the agenda as presented. MOTION CARRIED unanimously.**

6. Financial Statements – December 2023

CFO Nathan Derusha presented and reviewed the December 2023 financial statements.

7. Pending Contracts – January 2024

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to approve the January 2024 contracts as presented. MOTION CARRIED unanimously.**

8. Policy Review

**MOVED by Deborah McPeek-McFadden and SUPPORTED by Melissa McKinstry to approve Policies C-310 Access, C-319 Utilization Management, F-235 Security and Control, F-238 Allowable Costs, G-410 Emergent Business, G-500 Quality Improvement, G-800 Compliance, HR-534 Leaves of Absence, ITIS-100 Information Systems, RR-103 Guarantee of Rights, and RR-125 Resident Labor as presented with Policies G-220 Organization and Strategic Planning, G-400 Policies, Procedures and Standards of Operating, and RR-130 Confidentiality and Disclosure being tabled for further review.**

**MOTION CARRIED unanimously.**

9. G-200 ByLaws – 1<sup>st</sup> Reading

**MOVED by Melissa McKinstry and SUPPORTED by Andrew Dinehart to accept the first reading of the G-200 Bylaws as presented. MOTION CARRIED unanimously.**

10. Quality Improvement

There was no report given. The board self-assessment forms, conflict of interest and demographic surveys for 2024 were included in the packet or distributed at the meeting for Board members to complete.

11. Mid-State Health Network Affiliation Report

There was no report given.

12. CMHA Report

Melissa McKinstry presented a report regarding recent activities at the Board Association.

13. CEO Report

CEO Possehn updated the Board on the status of the CFAP Initiative as well as the agency's response to the MDHHS-CCBHC team regarding the Intensive Case Management

(ICSM)/Assertive Community Treatment (ACT). She also mentioned Governor Whitmer's State of the State address last week and the current minimal legislative activity. CEO Possehn informed the Board of the meetings she has attended during the past month.

14. Other

There was no other business.

15. Board Meeting Wrap-Up December 2023 Review

Board meeting wrap-up questionnaire responses from December 2023 were included in the packet for review.

16. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

17. Adjournment

The meeting was adjourned at 4:48 p.m.

Board Meeting Minutes  
January 29, 2024

*Minutes submitted by Jenny Scheurer*