

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, April 24, 2023, 4 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Deborah McPeek-McFadden called the meeting to order at 4 p.m. with roll call taken by Linda Purcey.

**Member(s) Present:**

Mary Barker, Clinton Galloway, Nancy Haga, David Hodges, Mariah Lab, Melissa McKinstry, Nancy Patera, Linda Purcey, Ron Thomas

**Ex-Officio Member(s) Present:**

CEO Kerry Possehn and Board Chairperson Deborah McPeek-McFadden

**Member(s) Absent:**

Andrew Dinehart (excused), Gretchen Nyland (excused)

**Staff Present:**

Regina Argo, Nathan Derusha, Julie Dowling, Amanda Eveleth, Jodi Mohr, Jenny Scheurer

**Guest Present:**

Christina Schaub (Roslund & Prestage)

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

Amanda Eveleth introduced the agency's newest Homebased clinician, Regina Argo. Board Chairperson McPeek-McFadden offered her congratulations on the CARF accreditation survey that was completed last week.

4. March 20, 2023 Committee of the Whole Meeting Minutes

**MOVED by Nancy Patera and SUPPORTED by Ron Thomas to approve the March 20, 2023 Committee of the Whole meeting minutes as presented.**

**MOTION CARRIED unanimously.**

5. March 27, 2023 Board Meeting Minutes

**MOVED by Nancy Haga and SUPPORTED by Melissa McKinstry to approve the March 27, 2023 Board meeting minutes as presented.**

**MOTION CARRIED unanimously.**

6. Acceptance of Agenda

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to accept the agenda as amended with 8a Bank Discussion, 9a Belding office roof, and 9b Provider stabilization payment request added.**

**MOTION CARRIED unanimously.**

7. FY 22 Financial Audit Presentation – Christina Schaub - Roslund, Prestage & Co.

Senior Manager Auditor Christina Schaub of Roslund, Prestage & Co presented the FY 22 financial audit report.

8. Financial Statements – March 2023

CFO Nathan Derusha presented and reviewed the March 2023 financial statements.

8a) Bank Discussion – CFO Nathan Derusha

CFO Nathan Derusha discussed a cash management plan of insured cash sweeps from Independent Bank with no risks and funds maintained. He also discussed the flexibility of opening a CDAR ladder at Independent Bank to ensure reasonable interest for future periods and provide fully FDIC insured coverage of the funds. Matured CDARs will be reinvested to allow for a maturity cycle of one CDAR maturity every six months. Approximately four to five CDARs will be maintained at any time.

**MOVED by Melissa McKinstry and SUPPORTED by David Hodges to approve the set up of a cash management plan by CFO Nathan Derusha.**

**MOTION CARRIED unanimously.**

9. Pending Contracts – April 2023

**MOVED by Nancy Patera and SUPPORTED by Mary Barker to approve the April 2023 contracts as presented.**

**MOTION CARRIED unanimously.**

9a) Belding Office Roof

CEO Possehn informed the Board of the need to replace the roof of the second story of the Belding office building. Three quotes for the replacement were obtained and a 10-year warranty is included.

**MOVED by Melissa McKinstry and SUPPORTED by David Hodges to approve the repair of the Belding office roof at a cost of \$26,900.**

**MOTION CARRIED unanimously.**

9b) Provider Stabilization Payment

CEO Possehn discussed the provider stabilization program for specialized adult foster care homes and presented a request for payment from Carolyn's Care Home.

**MOVED by Nancy Patera and SUPPORTED by Ron Thomas to approve the payment of the provider stabilization request from Carolyn's Care Home in the amount of \$42,653.**

**MOTION CARRIED unanimously.**

10. Policy Review

**MOVED by Melissa McKinstry and SUPPORTED by Mary Barker to approve policies C-321 Consumer Outcome and Satisfaction, C-350 Pharmacotherapy, C-370 Foster Care Definitions, C-371 Children's Foster Care, F-223 Schedule of Rates, F-231 Board Member Per Diems, HR-515 Sexual Harassment, HR-521 Equal Opportunity Employment, RR-133 Information Retention and Disposal, and RR-137 Clozaril as presented.**

**MOTION CARRIED unanimously.**

11. Quality Improvement

CEO Kerry Possehn presented and reviewed the FY 23 Compliance Plan.

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to accept the FY 23 Compliance Plan as presented.**

**MOTION CARRIED unanimously.**

CEO Possehn reviewed the FY 23 Mid State Health Network Compliance Plan.

12. Mid-State Health Network Affiliation Report

Board Chairperson McPeek-McFadden reported that the next meeting will be on May 9<sup>th</sup>

(second Tuesday of month versus first) due to the National conference. The Board will be reviewing the strategic plan.

13. CMHA Report

There was no report.

14. CEO Report

CEO Possehn informed the Board that the CARF Accreditation Survey was completed in person last week rather than virtually as was done in 2020. There were two surveyors who found four recommendations to report. The official report will be ready in four to six weeks. CEO Possehn discussed the CCBHC demonstration, and the expansion planned in Michigan beginning October 1, 2023.

CEO Possehn notified the Board that she presented the FY2022 annual report to the Board of Commissioners last week. She also informed them of the CMHA Board summer conference scheduled for June 5 – 7 and asked for interest in attendance.

15. Other

There was no other business.

16. Board Meeting Wrap-Up March 2023 Review

Board meeting wrap-up questionnaire responses from March 2023 were included in the packet for review.

17. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

18. Adjournment

The meeting was adjourned at 5:10 p.m.