

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monday, November 22, 2021, 4 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 4 p.m.; roll call was taken by Linda Purcey.

Member(s) Present:

Clinton Galloway, Deborah McPeek-McFadden, Gretchen Nyland, Nancy Patera, Linda Purcey, Georgia Sharp, Ron Thomas

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Melissa McKinstry

Member(s) Absent:

Mary Barker, Andrew Dinehart (excused); Nancy Haga (excused)

Staff Present:

Colleen Atchison, Brenda Charles, Nathan Derusha, Julie Dowling, Rikki Fairchild, Karen Gleason, Nicole Leach, Teresa Martin, Amanda McPherson, Jodi Mohr, Melissa Peterson, Susan Richards, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

New employees were introduced. Colleen Atchison and Rikki Fairchild are members of the clerical team; Karen Gleason and Nicole Leach are the newest case managers.

4. October 18, 2021 Board Meeting Minutes

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Patera to approve the minutes of the October 18, 2021 Board meeting as presented.

Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

5. Acceptance of Agenda

MOVED by Gretchen Nyland and SUPPORTED by Ron Thomas to accept the agenda as presented.

Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

6. Financial Statements – October 2021

CFO Nathan Derusha presented and reviewed the October 2021 financial statements.

7. Pending Contracts – November 2021

MOVED by Nancy Patera and SUPPORTED by Linda Purcey to approve the pending contracts for November 2021 as presented.

Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

8. Policy Review

MOVED by Deborah McPeek-McFadden and SUPPORTED by Gretchen Nyland to approve Policies C-310 Access; C-392 Sentinel Events; F-222 Accounts Receivable and Delinquent Accounts; F-234 Cash Donations; F-236 Agency Vehicles; F-281 Records Retention; G-320 Succession Planning; HR-511 Professional Conduct; HR-517 Agency Hours of Operation; HR-518 Media Relations; HR-533 Absence from Work; RR-123 Access to Entertainment; RR-131 Provider of Choice; and RR-993 Limited English Proficiency as presented.

Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

9. G-200 Bylaws – First Reading

MOVED by Deborah McPeek-McFadden and SUPPORTED by Nancy Patera to approve G-200 Bylaws as presented.

Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

10. Ionia Building Lease Amendment

MOVED by Gretchen Nyland and SUPPORTED by Deborah McPeek-McFadden to accept the Ionia building lease amendment as presented.

Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

11. Quality Improvement

QI/Compliance Officer Susan Richards presented and reviewed the FY 21 Quarter 4 Outcomes Report and the CCBHC Quality Measure Overview.

12. Nominating Committee Appointment for 2022 Board Officers

Board members Clinton Galloway, Gretchen Nyland, and Ron Thomas will serve as the nominating committee for the 2022 Board officers.

13. Mid-State Health Network Affiliation Report

Gretchen Nyland presented MSHN report – CCBHC status and the need for additional staff.

14. CMHA Report

Clinton Galloway presented CMHA report stating the voluntary special assessment will be addressed in the CEO report and then discussing the status of the fall and winter conferences.

15. CEO Report

CEO Possehn distributed information about Community Mental Health Association’s voluntary special assessment to support expanded advocacy work. In-depth discussion was held regarding the assessment including the request for communication with Bob Sheehan and Alan Bolter about outcomes for this assessment.

MOVED by Nancy Patera and SUPPORTED by Linda Purcey to approve the voluntary special assessment to CMHA not to exceed the amount of the annual dues \$10,653 for one

year.

Clinton Galloway – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye, Georgia Sharp – aye, Ron Thomas - aye

MOTION CARRIED unanimously.

CEO Possehn updated Board members on the status of Senator Shirkey’s proposed CMH redesign. She also informed them that she met with Representative Tom Albert recently about the proposal; she and Chris Pinter also met with Representative Julie Calley regarding the redesign. CEO Possehn confirmed the December 20 Board meeting as a holiday luncheon. She also discussed possible dates of December 6 or December 16 for Board strategic plan review. CEO Possehn informed the Board of and discussed the recent COVID vaccine mandate for staff.

16. Other

There was no other information presented.

17. Board Meeting Wrap-Up October 2021 Review

Board meeting wrap-up questionnaire responses from October 2021 were included in the packet for review.

18. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

19. Adjournment

MOVED by Ron Thomas and SUPPORTED by Nancy Patera to adjourn the meeting at 5:43 p.m.

MOTION CARRIED unanimously.