

The Right Door for Hope, Recovery and Wellness
(Ionia County Community Mental Health)

REGULAR BOARD MEETING MINUTES

Monda
Monday, December 14, 2020 1 p.m.
375 Apple Tree Drive
Ionia, Michigan

1. Call to Order and Roll Call

Board Chairperson Melissa McKinstry called the meeting to order at 1 p.m.; roll call was taken by Linda Purcey.

Member(s) Present:

Mary Barker, Michael Gallagher (1:25 p.m.), Clinton Galloway, Nancy Haga, Deborah McPeek-McFadden, Gretchen Nyland, Nancy Patera, Linda Purcey

Member(s) Absent:

Susan Meagher, Georgia Sharp (excused), Ron Thomas

Ex-Officio Member(s) Present:

CEO Kerry Possehn and Board Chairperson Melissa McKinstry

Staff Present:

Brenda Charles, Nathan Derusha, Julie Dowling, Teresa Kiser, Lisa Lubenow, Teresa Martin, Maureen McBride, Amanda McPherson, Jodi Mohr, Jennie Morgan, Susan Richards, Jenny Scheurer

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

There was no public comment.

4. November 16, 2020 Committee of the Whole Meeting Minutes

MOVED by Nancy Haga and SUPPORTED by Mary Barker to approve the minutes of the November 16, 2020 Committee of the Whole meeting as presented.

Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

5. November 23, 2020 Board Meeting Minutes

MOVED by Gretchen Nyland and SUPPORTED by Linda Purcey to approve the minutes of the November 23, 2020 Board meeting as presented.

Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

6. Acceptance of Agenda

MOVED by Nancy Haga and SUPPORTED by Mary Barker to accept the agenda as amended.

Mary Barker – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

7. Financial Statements – November 2020

CFO Nathan Derusha presented and reviewed the November 2020 financial statements.

8. Pending Contracts – December 2020

MOVED by Nancy Patera and SUPPORTED by Deborah McPeek-McFadden to approve the pending contracts for December 2020 as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

9. Policy Review

MOVED by Gretchen Nyland and SUPPORTED by Nancy Haga to approve Policies F-224 Reimbursement for Financial Liability; F-239 Advanced Payments and Reimbursements; F-255 Procurement; G-203 Rights of the Public; G-204 Board Member Development; HR-519 Conflict of Interest; HR-523 Competency and Performance; HR-591 On-Call Crisis Emergency Coverage; RR-100 Definitions; RR-102 Recipient-Consumer Rights; RR-123 Access to Entertainment Materials, Information and News; RR-124 Property and Funds; and RR-125 Resident Labor as presented.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

10. FY 21 Base Wage Adjustment

Discussion was held regarding bordering county CMH organizations wage adjustments for fiscal year 2021. Considering that the approved budget has 3% increase included and no increase in health insurance expense, CEO Possehn proposed a 5% adjustment to remain competitive.

MOVED by Clinton Galloway and SUPPORTED by Mary Barker to approve the FY 21 base wage adjustment of 5% effective the first pay date of January 2021 and to include the CEO.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

11. Election of Board Officers

MOVED by Gretchen Nyland and SUPPORTED by Nancy Patera to elect Melissa McKinstry as Board Chairperson. Nomination was called three times for the position of Board Chairperson. Gretchen Nyland made motion and Nancy Patera supported for a unanimous ballot.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

MOVED by Gretchen Nyland and SUPPORTED by Nancy Patera to elect Linda Purcey as Board Vice-Chairperson. Nomination was called three times for the position of Board Vice Chairperson. Gretchen Nyland made motion and Nancy Patera supported for a unanimous ballot.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

MOVED by Gretchen Nyland and SUPPORTED by Nancy Patera to elect Nancy Haga as Board Secretary. Nomination was called three times for the position of Board Secretary. Gretchen Nyland made motion and Nancy Patera supported for a unanimous ballot.

Mary Barker – aye, Michael Gallagher – aye, Clinton Galloway – aye, Nancy Haga – aye, Melissa McKinstry – aye, Deborah McPeek-McFadden – aye, Gretchen Nyland – aye, Nancy Patera – aye, Linda Purcey – aye

MOTION CARRIED unanimously.

12. Meeting Schedule 2021

The Board/Committee meeting schedule for 2021 was included in the packet.

13. Quality Improvement

QI/Compliance Officer Susan Richards reviewed the FY 20 Incident and Critical Incident Report. The FY 21 MSHN Compliance Plan was included in the packet. Officer Richards provided an update on MyStrength. The Board Member Competencies form and Conflict of Interest form were included in the packet for board members to complete.

14. Mid-State Health Network Affiliation Report

There was no report given.

15. CMHA Report

Clinton Galloway informed Board members that he will continue to serve as the representative on the CMHA Board.

16. CEO Report

CEO Kerry Possehn informed the Board that she has had communication with Ionia County Health Department Director Ken Bowen about the Covid vaccination. Agency employees, as essential workers, are slated to receive the vaccination. She also informed the Board of the upcoming virtual CMHA Winter Conference. CEO Possehn discussed the Michigan Crisis and Access Line (MiCal) stating that MSHN will be meeting with DHHS about it. CEO Possehn notified Board members that Molly Perez, Children & Family Services Supervisor, has resigned her position mid-January to take a position at Kent County Health Department.

17. Other

There was no other business.

18. Board Meeting Wrap-Up November 2020 Review

Board meeting wrap-up questionnaire responses from November 2020 were included in the packet for review.

19. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

20. Adjournment

MOVED by Nancy Haga and SUPPORTED by Gretchen Nyland to adjourn the meeting at 2:07 p.m. MOTION CARRIED unanimously.

Minutes submitted by Jenny Scheurer