

The Right Door for Hope, Recovery and Wellness  
(Ionia County Community Mental Health)

**REGULAR BOARD MEETING MINUTES**

**Monday, December 19, 2022, 1 p.m.**  
**375 Apple Tree Drive**  
**Ionia, Michigan**

1. Call to Order and Roll Call

Board Chairperson Deborah McPeek-McFadden called the meeting to order at 1:10 p.m. with roll call taken by Linda Purcey.

**Member(s) Present:**

Mary Barker, Andrew Dinehart, Clinton Galloway, Nancy Haga, Mariah Lab, Melissa McKinstry, Gretchen Nyland, Nancy Patera, Linda Purcey

**Ex-Officio Member(s) Present:**

CEO Kerry Possehn and Board Chairperson Deborah McPeek-McFadden

**Member(s) Absent:**

Georgia Sharp (excused), Ron Thomas (excused)

**Staff Present:**

Colleen Atchison, Carley Beattie, Carley Bennett, Brenda Charles, Nathan Derusha, Julie Dowling, Kylie Ellsworth, Tori Ellsworth, Amanda Eveleth, Kris Hamilton, Brenda Hiemstra, Teresa Kiser, Luke Leffler, Lisa Lubenow, Teresa Martin, Amy Martinez, Jodi Mohr, Jennie Morgan, Angelique Mugabekazi, Maureen Perkins, Sarah Powers, Susan Richards, Jenny Scheurer, Rachel Selby, Joshua Thelen, Liz Thelen, Amy Thrush

2. Determination of Quorum

A quorum was determined to be present.

3. Public Comment

New employees Angelique Mugabekazi and Carley Beattie, both Case Managers, were introduced as well as part-time Registered Nurse Sarah Powers.

4. November 21, 2022 Committee of the Whole Meeting Minutes

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to approve the minutes of the November 21, 2022 Committee of the Whole meeting as presented.**

**MOTION CARRIED unanimously.**

5. November 28, 2022 Board Meeting Minutes

**MOVED by Nancy Patera and SUPPORTED by Melissa McKinstry to approve the November 28, 2022 Board meeting minutes as presented.**

**MOTION CARRIED unanimously.**

6. Acceptance of Agenda

**MOVED by Melissa McKinstry and SUPPORTED by Gretchen Nyland to accept the agenda as presented.**

**MOTION CARRIED unanimously.**

7. Financial Statements – November 2022

CFO Nathan Derusha presented and reviewed the November 2022 financial statements along with different formats and details that can be presented in future months.

8. Pending Contracts – December 2022

**MOVED by Gretchen Nyland and SUPPORTED by Melissa McKinstry to approve the pending contracts for December 2022 as presented.**

**MOTION CARRIED unanimously.**

9. Policy Review

**MOVED by Nancy Patera and SUPPORTED by Gretchen Nyland to approve Policies F-224 Reimbursement for Financial Liability, F-239 Advanced Payments and Reimbursements, F-255 Procurement, G-203 Rights of the Public, G-204 Board Member Development, HR-519 Conflict of Interest, HR-523 Competency and Performance, HR-591 On Call Crisis Emergency Coverage, RR-100 Definitions, RR-102 Recipient-Consumer Rights, RR-124 Property and Funds, and RR-125 Resident Labor as presented.**

**MOTION CARRIED unanimously.**

10. G-200 Bylaws – First Reading

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to accept G-200 Bylaws as presented.**

**MOTION DENIED unanimously.**

11. Base Wage Adjustment

**MOVED by Melissa McKinstry and SUPPORTED by Nancy Haga to approve a base wage adjustment of 4% effective the first pay date of January 2023 for all agency employees including the CEO.**

**MOTION CARRIED unanimously.**

12. Quality Improvement

QI/Compliance Officer Susan Richards reviewed the FY 2022 Quarters 3 and 4 Outcomes Report. She also reviewed the FY 2022 Compliance Plan Annual Summary Report.

13. Mid-State Health Network Affiliation Report

Deb McPeek-McFadden will report next month after the January MSHN meeting.

14. CMHA Report

Clinton Galloway presented the CMHA report discussing the end of Senator Shirkey's term and his final attempt at the passing of a bill to redesign the CMH system. Clinton also informed Board members that CMHA will be exploring what should be done moving forward to be proactive rather than reactive regarding redesign efforts.

15. CEO Report

CEO Possehn also discussed Senator Shirkey's redesign plan and lame duck status. CMHA and agency CEOs will be discussing a three-prong strategy to address any future redesign plans. CEO Possehn informed Board members of the upcoming winter conference in Kalamazoo. She also reminded Board members of meeting attendance and notification of absence to either herself or Jenny.

16. Other

There was no other business.

17. Board Meeting Wrap-Up November 2022 Review

Board meeting wrap-up questionnaire responses from November 2022 were included in the packet for review. The importance of completing this form was discussed.

18. Board Meeting Wrap-Up Questionnaire

Board members were encouraged to complete the wrap-up questionnaire form which was included in the packet.

19. Adjournment

The meeting was adjourned at 2:25 p.m,

*Minutes submitted by Jenny Scheurer*