



## 2024 Quarterly Training Calendar----October/November/December

\*please refer to the website for up-to-date information as times and dates may change

Training	Date / Time / Location	Registration
Recipient Rights	10/10/24 1pm-4pm Ionia 10/16/24 1pm-4pm virtual 11/5/24 1pm-4pm Ionia 11/13/24 1pm-4pm virtual 12/3/24 1pm-4pm Ionia 12/18/24 1pm-4pm virtual	Email: <a href="mailto:eadams@rightdoor.org">eadams@rightdoor.org</a> . Include your name, date of hire, your employer, and your email address and phone number. *Please note: registration is closed at 5pm the day before.
CPR/First Aid	10/17/24 9am-1pm Ionia 12/12/24 9am-1pm Ionia	Call: 616-527-1790. Payment of \$70 is due at registration.
Person-Centered Planning	10/2/24 10am-11:30am virtual 11/13/24 10am-11:30am virtual 12/11/24 10am-11:30am virtual	Email: <a href="mailto:eadams@rightdoor.org">eadams@rightdoor.org</a> . Include your name, date of hire, employer, and your email address and phone number.
Basic Health and Medications	10/8/24 1pm-5pm Ionia	Email: <a href="mailto:eadams@rightdoor.org">eadams@rightdoor.org</a> . Include your name, employer, email address and phone number.
CPI—Verbal Crisis Intervention	11/12/24 9am-4pm Ionia	Email: <a href="mailto:eadams@rightdoor.org">eadams@rightdoor.org</a> . Include your name, employer, email address and phone number.
Refresher CPI	10/8/24 9am-11am Ionia 12/3/24 9am-11am Ionia	Email: <a href="mailto:eadams@rightdoor.org">eadams@rightdoor.org</a> . Include your name, date of hire, employer, and your email address and phone number.
Working with People	11/5/24 10am-11:30am Ionia	Email: <a href="mailto:eadams@rightdoor.org">eadams@rightdoor.org</a> . Include your name, employer, email address and phone number.

Information for the following courses can be found at [www.rightdoor.org](http://www.rightdoor.org):

Limited English Proficiency  
HIPAA Essentials  
Cultural Competence

Infection Control  
Nutrition and Food Safety  
Trauma-Informed Care

Corporate Compliance  
Emergency Preparedness

**Please see below for some important changes to our training registration process at The Right Door.**

*If your staff is unable to attend a training, please email no later than 5 pm the day before the training.*

*In order to increase our training capacity and to offer more opportunities for your facility to satisfy training requirements, our agency has instituted a fee for no-shows. Beginning March 1, 2024, if a staff member is registered for a training and does not attend, and if no contact is made with our Training Office, a \$10 no-show fee will be charged to your facility, to be paid before any additional training registration can occur.*

